

**Government of West Bengal**  
**Directorate of Correctional Services**  
 Jessop Building, 1<sup>st</sup> Floor, 63 N. S. Road, Kolkata-700001

**NOTICE for WALK-IN-INTERVIEW for DEO**

Suitable candidates are invited for walk in interview for filling up for the post of Data Entry Operator (DEO) on purely temporary and contractual basis for the period of remaining months in current financial year, 2014-15 which is likely to be continued in next financial year. Candidate shall be selected based knowledge/experience of Data Entry in Online Web-based Data Entry through interview and minimum eligibility criteria are given in the table below. The engagement may be terminated at the completion of the job or at the end of project whichever is earlier.

Name of the Post	Total No of Posts	Required Qualification	Age Limit	Professional fees per month	Remarks
Data Entry Operator (DEO)	24	Graduation in any branch with certificate in Computer Application	As per extant Govt rules	Rs. 11000.00	Deduction may be made as per Government norms (if any)

The selected Data Entry Operators (DEOs) shall be considered to be posted in the following Central Correctional Home (CCH)/District Correctional Homes (DCH)/Sub-Divisional Correctional Homes (SCH):

Name of CH	Vacancy	Venue	Interview Date & Time	Name of CH	Vacancy	Venue	Interview Date & Time
Alipore CCH	1	RICA Dum Dum	27.01.2015 from 10:0 a.m.	Lalbagh SDH	1	NIC Murshidabad	28.01.2015 from 10:30 a.m.
Dum Dum CCH	1	-do-	-do-	Jalpaiguri DCH	1	-do-	-do-
Presidency CH	2	-do-	-do-	Midnapore CCH	1	NIC Bankura	30.01.2015 from 10:30 a.m.
Howrah DCH	1	-do-	-do-	Bankura DCH	1	-do-	-do-
Bongaon SDH	1	-do-	-do-	Bishnupur SDH	1	-do-	-do-
Diamond Harbour SDH	1	-do-	-do-	Purulia WCH	1	-do-	-do-
Ranaghat SDH	1	-do-	-do-	Purulia DCH	1	-do-	-do-
Tamluk SDH	1	-do-	-do-	Training Institute, Midnapore	1	-do-	-do-
Basirhat SDH	1	-do-	-do-	Durgapur SDH	1	NIC Burdwan	29.01.2015 from 10:30 a.m.
Berhampore CCH	1	NIC Murshidabad	28.01.2015 from 10:30 a.m.	Arambagh SDH	1	-do-	-do-
Jangipur SDH	1	-do-	-do-	Katwa SDH	1	-do-	-do-
Lalgola OACH	1	-do-	-do-				

2. Local candidates will be given preference for the concerned Correctional Homes. No allowance for travel / stay for interview would be admissible. Candidates are required to bring all original testimonials along with dully filled Bio-Data as per attached format, one set of photocopies of educational qualification and other documents, EPIC (Voter-ID Card)/AADHAR Card as address proof while appearing for the interview.

i) **Address of RICA Dum Dum**

REGIONAL INSTITUTE OF CORRECTIONAL ADMINISTRATION (RICA)  
1/1 RESERVOIR ROAD, DUM DUM, KOLKATA-700 028  
(Opposite Ordnance Factory, Dum Dum on Jessore Road)

ii) **Address of NIC Murshidabad**

NATIONAL INFORMATICS CENTRE,  
DISTRICT COMPUTER CENTRE,  
ROOM NUMBER-406, NEW ADMINISTRATIVE BUILDING,  
DISTRICT MAGISTRATE'S OFFICE  
BERHAMPORE, MURSHIDABAD,  
WEST BENGAL-742101

iii) **Address of NIC Bankura**

NATIONAL INFORMATICS CENTRE,  
ADMINISTRATIVE BUILDING (1st Floor),  
DISTRICT MAGISTRATE'S OFFICE  
BANKURA - 722101

iv) **Address of NIC Burdwan**

NATIONAL INFORMATICS CENTRE,  
BURDWAN DISTRICT CENTRE,  
NEW COLLECTORATE BUILDING,  
BURDWAN - 713 101



ADG & I.G. of Correctional Services, West Bengal

16/1/15

(ADHIR SHARMA), IPS  
ADG & IG  
Correctional Services  
West Bengal

**APPLICATION FOR WALKING INTERVIEW FOR DEO**  
**Candidate shall fill in the application form in CAPITAL LETTER.**

Affix your recent  
 colour passport  
 size photograph

1. Name (BLOCK LETTER) : \_\_\_\_\_
2. Father/Husband's Name : \_\_\_\_\_
3. Residential Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Mobile No. : \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Educational Qualification : \_\_\_\_\_

Name of Examination	Year of Passing	Board /University	Total Marks	Mrks obtained	Division/Classes	% of marks
Madhyamik/10 <sup>th</sup> standard						
H.S/12 <sup>th</sup> standard						
Graduatin						

7. Certificates on Computer Course : \_\_\_\_\_
8. Experience (if any related to the post) : \_\_\_\_\_

I hereby undertake that the particulars furnished above are true to the best of my knowledge and belief. If any of the particulars supplied is found wrong at any stage of engagement, my candidature will be cancelled forthwith copies of the testimonials are attached.

\_\_\_\_\_  
 (Signature of the applicant)

Date : \_\_\_\_\_

Place : \_\_\_\_\_

N.B. : Photo copies of certificates regarding age, qualification, computer certificate etc. with self certified must be attached with the application.